

MUSI 440-B – Orchestration & Arranging, Spring 2021  
T, Th 10:30-11:50, Anderson 209  
<https://hartwick.zoom.us/j/7700624567>

Dr. Andrew Pease (he/him)  
Anderson 214  
[peasea@hartwick.edu](mailto:peasea@hartwick.edu) (best contact)  
201-960-2047  
Virtual Office Hours: M-F by appointment

### **College Policy on Social Distancing, Personal Protective Equipment, and Personal Hygiene**

- a. Hartwick College’s policies in adapting to the COVID-19 pandemic are covered in detail in the Reopening Plan, which describes our Social Compact (<https://www.hartwick.edu/about-us/reopening-our-campus/>).
- b. Some specifics of the plan that are relevant to instruction include:
  - a. Face coverings must be worn while in any campus building and/or public space, even when a six-foot distance is thought to be possible.
  - b. Whenever possible, social-distancing of six-feet will be maintained in all instructional spaces.
  - c. Students who cannot attend class in person will have the opportunity to continue their education through distance learning methods.
  - d. Instructional spaces will have assigned seating.

### Course Description

This course looks at each instrument family in depth, covering ranges and registers, technical considerations, and special techniques for common string, woodwind, brass, percussion, and keyboard instruments. Students create arrangements for each family and larger mixed ensembles, including band and orchestra. Prerequisite: MUSI 242

### Purpose

Students will gain competence in creating orchestrations and arrangements of original and pre-existing music, using many different media applicable to real world situations.

### Learning Outcomes

Students who successfully complete this course will be able to:

- Create orchestrations and arrangements in a variety of media and styles
- Describe the range, timbre, tessitura, and other physical properties of the instruments discussed

### Materials and Resources

- Finale Music Notation Software
- Textbook: Adler “The Study of Orchestration”
- D2L
- YouTube

### Attendance

Attendance at all sessions is expected. Excused absences may be granted by contacting Dr. Pease **in advance**.

### Grading

Attendance	100	10%
Quizzes (4@50)	200	20%
Small arrangements (4@75)	300	30%
In-class arrangement	100	10%
Band arrangement	150	15%
Film orchestration	150	15%
<b>TOTAL</b>	<b>1000</b>	<b>100%</b>

Grading criteria for each assignment will be released when the assignment is given. In addition, students are recommended to submit the source material for each arranging assignment in advance as noted in the syllabus. These must be chosen from one of the following categories, each of which can only be used once in the semester:

- piano works
- choral works (usually a cappella)
- popular music
- other instrumental chamber music
- orchestral works
- original composition

Exceptions may be made in consultation with the professor.

### Schedule

(Subject to change at any time)

Meetings are every Tuesday and Thursday from 10:30-11:50 unless otherwise noted. Readings of student work may, of necessity, take place outside of normal class time.

Tues 2/16

First meeting

Overview of course

History of orchestration

Examination of existing scores

Listening spreadsheet

Suggested sources for arrangements

Thurs 2/18 (Adler Chapter 1)

Chord voicings

Tessitura

**Choose source for string arrangement**

Tues 2/23 BREAK DAY

Thurs 2/25 (Adler Chapters 2 and 3)  
String instruments: overview

Tues 3/2 (Adler Chapters 4 and 5)  
**Quiz – String Instruments**  
Arranging for strings

Thurs 3/4  
**String arrangements due**  
Review string arrangements in class

Tues 3/9  
**String arrangement revisions due**  
Transpositions

Thurs 3/11 (Adler Chapters 6 and 7)  
**Choose source for woodwind arrangement**  
Woodwind instruments: overview

Tues 3/16 (Adler Chapter 8)  
**Quiz – Woodwind Instruments**  
Arranging for woodwinds

Thurs 3/18  
**Woodwind arrangements due**  
Review arrangements in class

Tues 3/23 (Adler Chapters 9 and 10)  
Brass overview  
**Choose source for brass arrangement**

Thurs 3/25 (Adler Chapter 11)  
**Brass quiz**  
Arranging for brass

Tues 3/30  
**Brass arrangement due**  
Reading in class or at 5:15pm

Thurs 4/1 (Adler Chapters 12 and 13)  
**Choose source for percussion arrangement**  
Percussion overview

Percussion demonstration

Tues 4/6 (Adler Chapter 14)

**Percussion Quiz**

Questions about percussion writing

Thurs 4/8

**Percussion arrangements due**

Reading in class

Tues 4/13

**Choose source for wind band arrangements**

Review of instrument families in preparation for...

Thurs 4/15

**In-class small mixed ensemble arrangement**

Tues 4/20 (Adler Chapter 18 and 19)

Discussion of wind band scoring techniques

In-depth look at wind band scores

Thurs 4/22 BREAK DAY

Tues 4/27

**Wind band arrangement first drafts due**

Review in class

Thurs 4/29 (Adler Chapter 15 and 16)

In-depth look at orchestra scores

Tues 5/4 (Adler Chapter 17)

Discussion of orchestra scoring techniques

Thurs 5/6

**Wind band arrangement scores due**

Review of arrangements in class

Creating parts

Tues 5/11 (possible reading TBA) – Guest speaker JOANNE HARRIS

**Wind band arrangement parts due**

In-depth look at film scores

6pm – Possible reading of band arrangements during Wind Ensemble block

Thurs 5/13

Discussion of film scoring techniques

6pm – Possible reading of band arrangements during Wind Ensemble block

Tues 5/18

How to create and submit your film score

Thurs 5/20

**First draft of film scores due**

Review in class

TUESDAY 5/25, 9-11am

**Final Exam period**

**Film scores due**

### **Your Health and Safety**

Be sure to talk to your ensemble directors, private lesson professors, and others regarding any concerns you have about your vocal, hearing, or physical well-being. We strive to ensure that you have a safe and healthy environment in which to work, practice, and perform. For more information, see the following resources available from the National Association of Schools of Music:

*Protecting your Vocal Health: An NASM-PAMA Student Information Sheet*  
& *Protecting your Neuromusculoskeletal Health: An NASM-PAMA Student Information Sheet*

<http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA:%20Neuromusculoskeletal%20and%20Vocal%20Health>

*Protect Your Hearing Every Day: Information and Recommendations for Student Musicians (NASM-PAMA)*

[http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA\\_Hearing\\_Health](http://nasm.arts-accredit.org/index.jsp?page=NASM-PAMA_Hearing_Health)

### **Learning Accommodations**

Hartwick College is committed to upholding and maintaining all aspects of the Federal Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973. If a student with a disability wishes to request academic adjustments, they should contact Lara Sanford, Director of AccessAbility Services, at [sanfordl@hartwick.edu](mailto:sanfordl@hartwick.edu) or [AccessAbilityServices@hartwick.edu](mailto:AccessAbilityServices@hartwick.edu). AccessAbility Services is located on the 5<sup>th</sup> floor of Yager Hall in the Center for Student Success. Any information regarding a student's disability will remain confidential. Requests for academic adjustments should be made as early as possible.

### **Testing Services:**

1. Students requesting any type of academic adjustment, including testing adjustments, MUST present you with an Academic Plan Letter from AccessAbility Services.
  - o Academic Plan Letters are emailed in PDF form to students. Students will forward letters to you.
2. **On campus exams** must be taken Monday-Friday, between the hours of 9:00 a.m. – 5:00 p.m. Exceptions will not be made to these hours.
  - o During Final Exams **ONLY**, we are open from 8:00 a.m. - 6:00 p.m.
3. Procedure for Scheduling an Exam in the Center:
  - o If a student is eligible for testing services, he/she must use the Online Test Request form.
  - o **Students are instructed to complete the Online Test Request Form 1-2 days before an exam.** Note: Exceptions on a case-by-case basis can be made.
  - o After the student completes the Online Test Request Form, the faculty member will receive an email instructing them to complete their portion of the form.
  - o Follow the link in your email and complete your portion of the Online Test Request Form. Please complete the form in its entirety, including how you will deliver the exam to us, how you would like it returned to you, and if there are any allowable materials, i.e., calculator, notes, etc.
  - o After the faculty member has completed their portion of the Online Test Request Form, AccessAbility Services will be informed and will schedule the proctored exam.

4. **Online testing:** we will continue to ask students to complete the Online Test Request Form for online exams as we did in the fall. Students will select the option for “online test” on the form and instructors will receive notification to make the adjustment in D2L.

**Other Services:**

- o Note-Takers: Many students are eligible for lecture notes. Note-takers are students registered for your class who are paid to provide our office with copies of their notes. There are times when we need your help in finding note takers. If necessary, we will send you an email requesting your assistance.
- o Alternate Texts: Eligible students may request their textbook in an alternate format (e.g., electronic format, screen reader compatible, etc.). We encourage you, when investigating and choosing texts for your courses, to be mindful of the availability of alternate formats; this need is growing.
- o Students may also qualify to use apps on tablets, computers etc. in the classroom.

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**Academic Honesty**

All work that you present in this course must be your own. Cheating, plagiarism, and dishonesty will not be tolerated. By engaging in these activities, you abdicate responsibility for your own growth and limit your academic development. Penalties for academic dishonesty will range from zeros on assignments to course failure. Please refer to Hartwick’s policy on Academic Honesty for more details:

<http://www2.hartwick.edu/honestypolicy>

**Sexual Misconduct and Title IX Reporting**

Hartwick College is committed to equal opportunity and providing a safe community free from all forms of sexual misconduct including sexual/gender based harassment, discrimination, dating or domestic violence, stalking, sexual exploitation, and sexual assault.

If you wish to make an official report to the College or have questions about the College policy and procedures regarding sexual misconduct, please contact the Title IX Coordinator, Traci Perrin, at PerrinT@Hartwick.edu or 607-431-4293. Online reporting and policy information is available at [www.hartwick.edu/titleix](http://www.hartwick.edu/titleix).

If you wish to speak confidentially about an incident of sexual misconduct, please contact one of the following resources: Perrella Wellness Center, Health – (607) 431-4120, or Counseling (607) 431-4120; or Opportunities for Otsego’s Violence Intervention Program – (607) 432-4855.

All other employees of the College are required to report incidents of sexual misconduct to the Title IX Coordinator so that support and resources can be provided for all parties.

**College Policies and Guidance on Distance Learning**

From time to time, the College teaches courses by distance learning, or in hybrid (online/distance learning and face-to-face mixed) formats. This may be due to the original class design, to control classroom capacity, or because students are unable to attend classes for reasons beyond their control. Situations may force the course to change from one mode to another during the semester. If this happens, you will need to be prepared for online distance learning with access to a reliable internet connection, an adequate computing device (typically a PC or tablet, and access to D2L and Zoom videoconferencing software (both available at no charge). We will also be using the College’s learning management system, BrightSpace D2L, for which online training is available and for which we can provide support. Different formats will have different time requirements and expectations. College policies on credit hours for courses can be found [by clicking here](#). In addition to these policies, your faculty will:

- **Account for course time:** Whether teaching in one, or when transitioning between, modalities the amount of instructional time across the entire term is critical. If there are some weeks when class activities are suspended, we will help you make them up within the term.

- **Take attendance and record participation:** Attendance in synchronous sessions (learning at fixed times online), or participation in asynchronous (learning anytime) activities such as discussion boards and taking quizzes, will be recorded as attendance or participation for distance learning courses.
- **Schedule synchronous sessions at the time classes are scheduled for in WebAdvisor:** If synchronous online sessions are used, they will be held at the same time the face-to-face course is scheduled to allow you to integrate your time for academics with other obligations.